



Vinton County Board of Developmental Disabilities

REGULAR BOARD MEETING

March 25, 2025

The Vinton County Board of Developmental Disabilities regular session was called to order by President Tiffany Pierce at 5:33 p.m. on Tuesday, March 25, 2025.

Attendance:

Member	Present	Absent	Prior notice
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia			
Tracie Dearing	x		

Public Comment:

None.

Approval of January Organizational and January Board Minutes:

11-25 Moved by Tracie Dearing, seconded by Sharon Chaney, to accept the Minutes for the January Organizational and January Board Minutes, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia			
Tracie Dearing	x		

Ratification of Paid Expenditures:

Karon Fisher presented the November 2024, January 2025, and February 2025 Expenses and Financial Statements to the Board.

12-25 Moved by Karen Hauck, seconded by Tracie Dearing, to approve the November 2024, January 2025 and February 2025 Expenses, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia			
Tracie Dearing	x		

Ruben Garcia arrived at 5:42 p.m.

Superintendents Report:

1. For our board meeting this month, there will be some extra motions and policies to review and vote on from February. I will be happy to go over any and all proposals during our meeting. If you would like to talk prior to the meeting, please feel free to call, text or email me.
2. An additional policy is before you this evening which is Expenditure for Public Purpose. There have been other county boards across the state who have this type of policy. This is the board members giving permission to purchase items that are outside of the line items already established in the budget. I've included a copy for your review. The policy can be tailored to the needs of the county.
3. Over the coming months, we will have financial reports for you to review to make a decision as to have a renewal levy on the ballot in 2026. The most recent levy in Vinton County will be up at the end of 2026 and if the board would like to make the decision to run in the fall of this year or the spring of next year. We can discuss this matter in our meeting.
4. As you may be aware, March is DD Awareness month. The staff have been adding a few extra events to our recognition of this month by donating books about inclusion to classrooms in the Vinton County School District. Not only did they donate the books, but some readings of the book also took place. We also traveled to the commissioners' office to have them make the official proclamation. Many individuals who are served by the DD Board were present and helped in making the presentation.

Old Business:

None.

Informational Items:

None.

Administrative Approvals

None.

New Business:

Approval of Invoice Resolution #2025-03-01:

13-25 Moved by Ruben Garcia, seconded by Tammy Hopkins to approve Invoice Resolution #2025-03-01, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

Approval of Revised Policies and Procedure Resolution #2025-03-02:

14-25 Moved by Karen Hauck, seconded by Ruben Garcia to approve Revised Policies and Procedure Resolution #2025-03-02, as amended to approve HR-01 Holidays and O-03 Disaster Recovery Plan policies. SS-19 Family Support Services and SS-19 (a) Procedure were tabled until the April Board Meeting. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

Approval of Developing and Revising Procedures:

15-25 Moved by Tracie Dearing, seconded by Sharon Chaney to approve giving Superintendent Jill Squires the authority to develop and revise procedures as necessary to implement board policies, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		

Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

Approval of New Policy Resolution #2025-03-03:

16-25 Moved by Tracie Dearing, seconded by Ruben Garcia to approve New Policy Resolution #2025-03-03, as amended. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

Approval of Service Agreement between VCBDD and Buckeye Community Services, Inc.:

17-25 Moved by Ruben Garcia, seconded by Karen Hauck to approve Service Agreement between VCBDD and Buckeye Community Services, Inc., as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

Executive Session: To discuss Superintendent's evaluation:

Motion by Tracie Dearing, seconded by Tammy Hopkins to move into Executive Session to discuss the Superintendent's evaluation at 6:34 p.m.

Motion by Karen Hauck, seconded by Ruben Garcia to move out of Executive Session to discuss the Superintendent's evaluation at 6:57 p.m.

Adjournment:

18-25 Moved by Tammy Hopkins, seconded by Ruben Garcia, to adjourn the meeting. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		
Tracie Dearing	x		

The meeting was adjourned at 6:58 p.m.

The next Board meeting is scheduled for April 22, 2025 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

Sharon Chaney, Secretary

Tiffany Pierce, President