



Vinton County Board of Developmental Disabilities

REGULAR BOARD MEETING

April 23, 2024

The Vinton County Board of Developmental Disabilities regular session was called to order by President Tiffany Pierce at 5:33 p.m. on Tuesday, April 23, 2024.

Attendance:

Member	Present	Absent	Prior notice
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Public Comment:

None.

Approval of March Minutes:

24-24 Moved by Ruben Garcia, seconded by Tammy Hopkins, to accept the Minutes for the March 26, 2024 Board Meeting, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Ratification of March Expenses:

Karon Fisher presented the March Expenses and Financial Statements to the Board.

25-24 Moved by Sharon Chaney, seconded by Ruben Garcia, to approve the March Expenses, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Superintendents Report

1. Greetings, Board Members! In your packet, you will notice a number of changes. While the agenda itself may appear to be longer, I think you will find that it will take approximately the same amount of time as before. As your incoming superintendent, I would like to write out the pertinent information so you can have as much information before the meeting begins as possible. Please let me know your feedback on this agenda format. I am always open to ideas on how to improve and make your duties as board members more accessible. This is also a somewhat long report for me. In the future, you will notice that I try to keep my points to 3-5 things that are relevant for you to know.
2. Tonight, you will notice that there is only a superintendent report and not the SSA Director's report. I have asked that the SSA Director Report and the EI Director Report be given to the board on a quarterly basis. We will work to make sure you are informed of the happenings of every department as relevant things occur. And if at any time, you would like to have more information regarding services for children or adults, please let me know and I will make sure there is a report in your board packet.
3. You will notice, also, a few informational items in your packet. At our meeting, I will be happy to expand on those items for your consideration. Please also note that action is not required this evening on these items. If you would like time to think them through or learn more about it, you have time.
4. I am proposing this month a change in the position description and title of one of the positions here at the board office. The current title, "Intake/MUI/Waitlist Coordinator" is one which holds a number of duties. In review of the position and what the person holding that position does on a daily basis, an adjustment is needed. You will find in your board packet the proposed title of "Intake Coordinator/MUI & Medicaid Manager". The description presented better exemplifies the duties of the job. I have consulted with the SSA Director along with the person holding the position.
5. In speaking with the staff and taking an inventory of the IT needs of the county, I am proposing tonight that the board approve a contract with a third-party vendor, Go2IT. They are a company that provides IT support and maintenance services to Hocking County. In the

past, Vinton DD has utilized the services of Fairfield DD's in-house IT support. Because services are discontinuing, I am asking that the board utilize the services of Go2IT. They have been on the premises and have begun taking inventory of our technological needs. This is something that I believe the Board's budget can afford. We can discuss this further at the time of our meeting.

6. Following our board meeting this month, we will be doing a 30-minute training session on DODD updates from Director Hauck. This will only take about 30 minutes. This will count toward board member's yearly training hours.

Old Business:

None.

Informational Items:

- A. Contract for Behavioral Support – No Action Required – As we continue to transition out of shared services with Fairfield County, Superintendent Squires is asking the board to consider contracting with Behavioral Consultant, Brandon Sufronko, as needed for the Board. This would not begin until July 1, 2024 and would be for virtual consultation.
- B. Calamity Day Policy – No Action Required – There is currently no calamity day policy in place for the Vinton County Board of DD. Superintendent Squires is asking the Board to consider implementing for days when inclement weather happens. See a draft of the proposed policy.
- C. Contract for Council of Government (COG) services – No Action Required – Vinton County has approached the Mid-East Ohio Regional Council (MEORC) to become a member. With membership to MEORC, this would end our services with our current COG, Southern Ohio Council of Government (SOCOG). Hocking county is currently a member of MEORC. MEORC offers the same services we receive from SOCOG and a few more that I believe would benefit Vinton Board. In the next few months, Superintendent Squires will be bringing before the Board a proposed contract for services with MEORC for your consideration.
- D. Recap of DD Awareness Month Activities – Tina, Holly, Jill – As you probably saw in the newsletter, there were a number of exciting things going on in March for DD Awareness Month. A reading at the library, a DD Awareness walk around downtown McArthur, an Easter Egg hunt were part of the festivities. We are hopeful that next year we are able to expand some of our awareness campaigns.

Approval of HR-09 (a) Calamity Day Procedure:

26-24 Moved by Ruben Garcia, seconded by Tiffany Pierce, to approve Procedure HR-09 (a) Calamity Days, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Administrative Approvals

None.

New Business:

Approval of Invoice Resolution #2024-04-01:

27-24 Moved by Ruben Garcia, seconded by Tiffany Pierce to approve Invoice Resolution #2024-04-01, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Approval of Position Title Change to Intake Coordinator/MUI Medicaid Manager:

28-24 Moved by Karen Hauck, seconded by Sharon Chaney to approve Position Title Change to Intake Coordinator/MUI Medicaid Manager, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Approval of Contract with Go2IT for Computer Support:

29-24 Moved by Tammy Hopkins, seconded by Ruben Garcia to approve Contract with Go2IT for Computer Support, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		

Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

Adjournment:

30-24 Moved by Karen Hauck, seconded by Sharon Chaney, to adjourn the meeting. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		
Ruben Garcia	x		

The meeting was adjourned at 6:11 p.m.

The next Board meeting is scheduled for May 28, 2024 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

Sharon Chaney, Secretary

Tiffany Pierce, President