



Vinton County Board of Developmental Disabilities

REGULAR BOARD MEETING

January 24, 2023

The Vinton County Board of Developmental Disabilities regular session was called to order by President Tammy Hopkins at 5:47 p.m. on Tuesday, January 24, 2023.

Attendance:

Member	Present	Absent	Prior notice
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Public Comment:

None.

Approval of November Minutes:

01-23 Moved by Tiffany Pierce, seconded by Karen Hauck, to accept the minutes for the November 22, 2022 Board Meeting, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of November and December Expenses:

Beth Seifert presented the November and December Expenses to the Board.

02-23 Moved by Karen Hauck, seconded by Tammy Hopkins, to approve the November and December 2022 Expenses, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
------	-----	----	---------

Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of November and December Financial Statements:

03-22 Moved by Sharon Chaney, seconded by Tiffany Pierce, to approve the November and December 2022 Financial Statements, as presented with notation that B55 fund balance does not tie to the balance shown by County Auditor. This is due to the disputed invoice approved by the Commissioners to be paid from the DD Capital Improvement Fund without board approval. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Superintendent’s Report:

David Uhl welcomed the board to the first board meeting of 2023 and thanked board members and board officers for their service. David Uhl reported the state accreditation was an improvement from the 2021 accreditation and that VCBDD is awaiting approval of the plan of corrections. David Uhl informed the board that VCBDD would no longer be contracting with SOCOG for Early Intervention services but had entered into discussions with Hocking DD to provide Early Intervention to Vinton County. David Uhl stated that he would bring more information to the February board meeting regarding Governor DeWine’s proposed budget.

SSA Report:

December was a busy month with preparing for and hosting DODD to come to our office for accreditation. We did significantly better this year and DODD said that they saw vast improvements. However, we still have some areas that need improvement. I have developed a plan of correction and submitted it to DODD that outlines our new processes and procedures to demonstrate how we are going to continue to improve in 2023 and beyond.

We are still looking to hire an additional SSA to add to the team. We have received a few resumes that we are currently reviewing and preparing to set up interviews. Update on individual residing at GDC: Tomorrow I will be attending the monthly meeting in Gallipolis to discuss the status of moving Mr. Bishop back into the community. Currently, we are still waiting on the Housing Board to make repairs to the home that we are looking at for him to move into. I spoke with Kenny Holley from the Housing Board on 1/4/23 and he stated that it is looking like it might be the end of February before the home will be ready. In the meantime, we are going to be introducing Mr. Bishop to his new providers. Our Behavior Support Specialist has met with Merakey to discuss training the new staff in preparation for the transition.

Kudo's to SSA Tracy Poling! Tracy has an individual on her case load who has been working towards her independence so that she would no longer need a guardian. She lives on her own in the community with drop-in services from a provider. Tracy and her provider have helped her with learning the life skills that she needs so that she can become as independent as possible (which is the goal for everyone we serve). On 1/17/23 the Court agreed that she has demonstrated that she can in fact make good decisions for herself and that she no longer needs a guardian. Tracy and the providers will continue to support her with making good decisions as she requests.

Old Business:

None.

Approval of 2023 Holiday Schedule:

04-23 Moved by Karen Hauck, seconded by Tiffany Pierce, to approve the 2023 Holiday Schedule, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of MOU of Strategic Alliance between FFDD and VCBDD:

05-23 Moved by Sharon Chaney, seconded by Tiffany Pierce to approve the MOU of Strategic Alliance between FFDD and VCBDD, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of Transitional MOU between Hocking DD and Vinton DD:

06-23 Moved by Tammy Hopkins, seconded by Sharon Chaney to approve Transitional MOU between Hocking DD and Vinton DD, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of MOU between Hocking DD and Vinton DD:

07-23 Moved by Tammy Hopkins, seconded by Tiffany Pierce to approve MOU between Hocking DD and Vinton DD, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of Primary Solutions Software Maintenance Agreement:

08-23 Moved by Karen Hauck, seconded by Sharon Chaney to approve the Primary Solutions Software Maintenance Agreement, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of SOCOG Contract for Management Service and HIPPA Business Associate Agreement:

09-23 Moved by Tammy Hopkins, seconded by Karen Hauck to approve SOCOG Contract for Management Service and HIPPA Business Associate Agreement, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Review of SOCOG MUI Quarterly Report:

David Uhl presented the SOCOG MUI Quarterly report to the board for information purposes only.

Approval of Invoice Resolution #2023-01-01:

10-23 Moved by Sharon Chaney, seconded by Tiffany Pierce to approve Invoice Resolution #2023-01-01, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		

Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of IRS Mileage Rate Resolution #2023-01-02:

11-23 Moved by Karen Hauck, seconded by Tammy Hopkins to approve IRS Mileage Rate Resolution #2023-01-02, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of Revised Policy Resolution #2023-01-03:

12-23 Moved by Tammy Hopkins, seconded by Tiffany Pierce to approve Revised Policy Resolution #2023-01-03, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of New Policy and Procedure Resolution #2023-01-04:

13-23 Moved by Sharon Chaney, seconded by Tiffany Pierce, to approve New Policy and Procedure Resolution #2023-01-04, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of Revised Health Insurance Premium Holiday Resolution #2023-01-05:

14-23 Moved by Karen Hauck, seconded by Tiffany Pierce, to approve Revised Health Insurance Premium Holiday Resolution #2023-01-05, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain

Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of 2023 Salary Schedule Resolution #2023-01-06:

15-23 Moved by Sharon Chaney, seconded by Karen Hauck to approve 2023 Salary Schedule Resolution #2023-01-06, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Approval of Wage Adjustment Resolution #2023-01-07:

16-23 Moved by Tammy Hopkins, seconded by Karen Hauck to approve Wage Adjustment Resolution #2023-01-07, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

Adjournment:

17-23 Moved by Tiffany Pierce, seconded by Karen Hauck, to adjourn the meeting. Motion carried unanimously.

Vote	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck	x		

The meeting was adjourned at 6:48 p.m.

The next Board meeting is scheduled for February 28, 2023 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

Sharon Chaney, Secretary

Tammy Hopkins, President