



# Vinton County Board of Developmental Disabilities

## REGULAR BOARD MEETING

March 22, 2022

The Vinton County Board of Developmental Disabilities regular session was called to order by President Jeri Ann Trainer at 5:33 p.m. on Tuesday, March 22, 2022.

### Attendance:

Member	Present	Absent	Prior notice
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce		x	
Karen Hauck	x		

### Public Comment

None

### Approval of February Minutes:

18-22 Moved by Karen Hauck, seconded by Sharon Chaney, to accept the minutes for the February 2022 Board Meeting, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

### Approval of Expenses and Financial Statements:

Beth Seifert presented the February Expenses and Financial Statements to the Board.

19-22 Moved by Tammy Hopkins, seconded by Karen Hauck, to approve the February 2022 Expenses, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

20-22 Moved by Tammy Hopkins, seconded by Sharon Chaney, to approve the February 2022 Financial Statements, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

**Superintendent’s Report:**

John Pekar stated he attended the Commissioners Meeting on March 8, 2022 along with Jeri Ann Trainer and Tiffany Pierce. John Pekar stated the Commissioners expressed no interest in providing an alternative location or funding of a new location for VCBDD. John Pekar reported VCBDD received two applicants for SSA Director and one applicant for a SSA. John Pekar stated he and Susan Barnett met with DODD in reference to documentation and Help Me Grow Issues on March 22, 2022 and would have a follow up meeting in the near future. John Pekar reported there is a proposal to increase Direct Support Providers wages, along with a rate restructuring policy which could potentially include additional county board cost.

**SSA Report:**

SSA Department Board Report March 2022

Age Ranges of individuals served: 6-86

Waivers: Total Count: 68

- LOW: 14
- SELF: 4
- IOW: 50

SSA’s have completed several trainings this month. The topics include Outcome Monitoring, Provider Selection, Career Development Modules, Freedom of Choice forms, Case Note Tips, Cost Projection Tool (waiver budgeting for services), and others.

The SSA's were introduced to a Google Phone App that is free and allows them to use their own phone but have a separate work number for calls and texting. It also has a 'do not disturb' feature that allows them to "turn off" work calls and texts after hours.

DODD Compliance Review Team visited on 3/16/2022. They are providing guidance monthly until the accreditation review. They provided us with a new accreditation review date of December 12-13, 2022. The recommendation is to focus on a new plan of correction which will consist of steps being taken to move our agency forward toward compliance as well as increased independence and community involvement for individuals. This partnership is welcomed and will assist with a smooth accreditation process.

The new SSA position is currently posted on multiple job boards by Tina Spanos. We are reviewing all applicants for interviews when the posting is complete.

The SSA Director position is also posted across various job boards. It will be posted for at least 30 days.

Kudos to Kim Sexton and Dean Rallof- this team (including the individual and the provider) were able to remove all restrictive measures from an individual's plan. This has taken a team effort and time to implement positive strategies and begin removing the restrictive measures from his daily interactions! This allows for more positive interactions for this individual, and more independence! Great job!

**Old Business:**

**Discussion of Office Space**

John Pekar stated he and Beth Seifert met with BR Rentals of Wellston, Ohio, LLC regarding their RFP for new office space. John Pekar reported it would be a five-year lease at \$1,500 per month with a five percent increase yearly to cover the expense of renovations to the office space to accommodate VCBDD's needs.

21-22 Moved by Sharon Chaney, seconded by Tammy Hopkins to authorize Superintendent, John Pekar to enter into an agreement with BR Rentals regarding their office space at 31057 Industrial Park Drive, McArthur, OH 45651 and to explore options with the Prosecuting Attorney regarding the additional cost of new location.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

**Approval of County Board Cost Projection Resolution #2022-03-01:**

22-22 Moved by Karen Hauck, seconded by Sharon Chaney, to approve County Board Cost Projection Resolution #2022-03-01, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

**Approval of Fund Transfers Resolution #2022-03-02:**

23-22 Moved by Tammy Hopkins, seconded by Karen Hauck, to approve Fund Transfers Resolution #2022-03-02, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

**Approval of Invoice Resolution #2022-03-03:**

24-22 Moved by Sharon Chaney, seconded by Tammy Hopkins, to approve Invoice Resolution #2022-03-03, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

**Approval of Readopted and Revised Policies:**

25-22 Moved by Tammy Hopkins, seconded by Sharon Chaney, to approve Readopted and Revised Policies, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		

Tiffany Pierce			
Karen Hauck	x		

**Adjournment:**

26-22 Moved by Karen Hauck, seconded by Sharon Chaney, to adjourn the meeting. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce			
Karen Hauck	x		

The meeting was adjourned at 6:28 p.m.

The next Board meeting is scheduled for April 26, 2022 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

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Sharon Chaney, Secretary

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Jeri Ann Trainer, President