

**VINTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**REGULAR BOARD MEETING**

**July 28, 2014**

The Vinton County Board of Developmental Disabilities regular session was called to order by President Jeri Ann Trainer at 5:37 p.m. on Monday, July 28, 2014 at the Board’s facility at 31835 State Route 93, McArthur, Ohio. The Board President, Jeri Ann Trainer, welcomed Vinton County Commissioner, Tim Eberts, to the Board Meeting.

**Attendance:**

| Member           | Present | Absent | Prior notice |
|------------------|---------|--------|--------------|
| Jeri Ann Trainer | x       |        |              |
| Paula Henderson  |         |        | x            |
| Misty Napier     |         | x      |              |
| Kelly Weber      | x       |        |              |
| Debbie McNally   | x       |        |              |
| Tobi Timms       | x       |        |              |
| Dave Gill        | x       |        |              |

**Approval of Minutes:**

43-14 Moved by Tobi Timms, seconded by Dave Gill, to accept the minutes for the June 23, 2014 regular Board Meeting, as presented. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

**Approval of Expenses and Financial Statement:**

Beth Seifert presented February 2014 Expense and Financial Statement to the Board.

44-14 Moved by Debbie McNally, seconded by Dave Gill, to approve the Expense Statement for June 2014, as presented. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

45-14 Moved by Dave Gill, seconded by Kelly Weber, to approve the June 2014 Financial Statement, as presented. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

**Superintendent’s Report:**

John Pekar updated the Board on the status of the quarterly newsletter. The goal is to have the newsletter published by mid-August. The contest to name the newsletter was a success and the name will be Vinton DD Voice. John Pekar requested that the Board Members complete a bio for the VCBDD website and e-mail them to Tina Spanos at their earliest convenience. John Pekar informed the Board that photographs will be taken of the Board Members for the website at the August Board meeting. John Pekar reported that Fairfield DD has not hired a replacement for Debra Albert. Fairfield DD has re-posted the position and John Pekar is actively recruiting candidates. John Pekar informed the Board that Heidi Reichenbach, Behavior Support Supervisor, retired at the end of June. Fairfield DD abolished the position of Behavior Support Supervisor and created the position of Behavior Support Coordinator. The position of Behavior Support Coordinator will be filled in the near future. John Pekar also informed the Board of a seminar he attended in Chicago regarding the new federal legislation. Although at the state level they are awaiting guidance from the federal government, the trend will be more community-based services and workshop operations will be changing in the foreseeable future.

**Early Intervention Report:**

Angie Butcher reported that she is adding three additional children to her caseload. She is also attending the PLAY project. The PLAY project is a four day training to be a home consultant in helping families with the autism spectrum.

**Vinton Industries Report:**

Rashawna Perry reported that they have twenty-nine individuals attending workshop with an average of twenty-three attending per day. Vinton Industries has approximately twenty-one individuals receiving paychecks. Vinton Industries has purchased new lawn maintenance equipment and plan to expand lawn service next year. They recently filled a large hole in the driveway with cement. Vinton Industries has had multiple van repairs over the past months. Vinton Industries is considering purchasing a box van for cardboard and a six to eight passenger van for small trips. County Commissioner, Mike Bledsoe, suggested checking online sites for state and federal surplus.

**SSA Report:**

Deb Albert reported that the SSA position has been filled by Andrew Riley. Andrew Riley will be relocating to Vinton County and has four years of experience as an SSA. Johnna Goodwin has assumed the duties of Lead SSA. Deb Albert also addressed concerns from the County Auditor at the June Board Meeting. The SSA’s have clarified that the emergency phone is for use outside normal business hours only. Deb Albert noted that payment to providers is based on the ISP, not the ODDP score. Deb Albert stated that all of the staff at the County Board care a great deal about the individuals we support. Deb Albert informed the Board that if someone is not getting a solution from an SSA, John Pekar and/or herself is available via e-mail or by call the County Board office and leaving a message.

**Old Business:**

Jeri Ann Trainer and Tobi Timms met with the guardian of an individual. They felt the meeting was very productive and will go through the issues with John Pekar and Deb Albert individually and will report back to the Board at the August Board Meeting.

**New Business:**

Beth Seifert provided the Board with the 2010-2011 Cost Report Audit.

**Motion to Accept the 2010-2011 Cost Report Audit Draft:**

46-14 Moved by Kelly Weber, seconded by Dave Gill, to accept the 2010-2011 Cost Report Draft, as presented. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

**Letter to the Board from Tara Tolbert:**

John Pekar addressed the Board regarding correspondence from Tara Tolbert. After discussion, it was decided to create a Part-Time Receptionist position. A job description will be generated and the issue will be addressed at the August Board Meeting.

**Approval of Invoice Resolution #2014-07-01:**

47-14 Moved by Debbie McNally, seconded by Tobi Timms, to approve Invoice Resolution #2014-07-01, as presented. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

**Picnic Flyer:**

John Pekar presented the Board with the DD Community Picnic Flyer that is being distributed. The DD Community Picnic event will be on Friday, August 15, 2014 from 11:00 a.m. until 1:00 p.m. at the Wyndam Park in McArthur, Ohio.

**Public Comment:**

None.

**Adjournment:**

48-14 Moved by Tobi Timms, seconded by Kelly Weber, to adjourn the meeting. Motion carried unanimously.

| Vote             | Yes | No | Abstain |
|------------------|-----|----|---------|
| Jeri Ann Trainer | x   |    |         |
| Paula Henderson  |     |    |         |
| Misty Napier     |     |    |         |
| Kelly Weber      | x   |    |         |
| Debbie McNally   | x   |    |         |
| Tobi Timms       | x   |    |         |
| Dave Gill        | x   |    |         |

The meeting was adjourned at 7:02 p.m.

The next regular Board meeting is scheduled for August 25, 2014 at 5:30 p.m. at the Board's facility at 31835 State Route 93, McArthur, Ohio.

Respectfully submitted:

Approved as to form:

---

Debbie McNally, Secretary

---

Jeri Ann Trainer, President