

**VINTON COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

**REGULAR BOARD MEETING**

**June 23, 2014**

The Vinton County Board of Developmental Disabilities regular session was called to order by President Jeri Ann Trainer at 5:36 p.m. on Monday, June 23, 2014 at the Board's facility at 31835 State Route 93, McArthur, Ohio. The Board President, Jeri Ann Trainer, welcomed Vinton County Commissioner, Jerry Zinn; Fairfield DD Board President, Mark Weedy; Fairfield DD Board Vice-President, Theresa Nixon; and Vinton County Auditor, Cynthia Owings Waugh, to the meeting.

**Attendance:**

Member	Present	Absent	Prior notice
Jeri Ann Trainer	x		
Paula Henderson			x
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Approval of Minutes:**

35-14 Moved by Misty Napier, seconded by Tobi Timms, to accept the minutes for the May 19, 2014 regular Board Meeting, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Approval of Expenses and Financial Statement:**

Beth Seifert presented May 2014 Expense and Financial Statement to the Board.

36-14 Moved by Dave Gill, seconded by Kelly Weber, to approve the Expense Statement for May 2014, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

37-14 Moved by Debbie McNally, seconded by Dave Gill, to approve the May 2014 Financial Statement, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

Beth Seifert informed the Board that there were more expenditures than usual because the May Board meeting was held earlier than usual. Revenues are approximately \$70,000 over revenue projection, partially due to an increase in property tax revenues. Beth Seifert also noted that Vinton Industries attendance has been lower than expected.

38-14 Moved by Tobi Timms, seconded by Debbie McNally, to move into Executive Session, to include Mark Weedy, Fairfield DD President and Theresa Nixon, Fairfield DD Vice-President for the purpose of discussing the Superintendent’s Evaluation. A roll call was conducted:

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Entered into Executive Session at 5:44 p.m.; returned from Executive Session at 5:52 p.m.**

39-14 Moved by Dave Gill, seconded by Kelly Weber, to accept the Superintendent’s Evaluation, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Superintendent's Report:**

John Pekar informed the Board that Debbie Albert has submitted her resignation. Debbie Albert has accepted a position at DODD with the statewide Imagine Project. In the interim, Debbie will be subcontracting for Fairfield DD during the hiring and training process for her replacement. Fairfield DD is currently interviewing potential candidates and hope to make a decision by mid-July. John Pekar also informed the Board that Kim Wolfe has submitted her resignation. Kim Wolfe has accepted a position as an SSA at Ross County Board of DD. Johnna Goodwin will be moving into the position of Team Leader. John Pekar expressed his confidence in Johnna Goodwin's ability to accept the Team Leader position. Therefore, Vinton DD has posted an opening for a new SSA. In the interim, there are eleven individuals with TDD waivers and John Pekar will negotiate with Ross County DD to lease some time for Kim Wolfe to oversee the TDD waivers for Vinton DD until the SSA position is filled.

**SSA Report:**

Debbie Albert informed the Board that due to the concerns from S.O.A.R. regarding some individuals receiving higher funding ranges, she has reviewed a random sampling of fourteen plans. Debbie Albert found two individuals that attend S.O.A.R. have prior authorizations and are at the top of their funding ranges. Of the random samples, Vinton Industries has one person below the range and no prior authorizations. Debbie Albert also informed the Board that she would be attending two ISP meetings on July 2, 2014 to monitor the SSA's interactions with attendees.

**Communication Committee Report:**

John Pekar presented the Board with the minutes from the first Communications Committee meeting. John Pekar informed the Board that the Communications Committee is planning a quarterly newsletter. The first edition will be out in mid-August. The Committee is having a contest to name the new Vinton County DD newsletter. The contest was in the June 18<sup>th</sup> edition of the Vinton County Courier. The deadline for entry is June 27, 2014 and the prize is a \$25 gift card provided by John Pekar. The Committee also discussed adding more photo post on Facebook and posting 2-3 times a week. Jay Mattlin will be updating the Vinton County Board of DD website to include staff and Board member information. John Pekar encouraged the Board to visit the Fairfield DD website under the "About Us" tab and view the "Meet the Board" for guidance on submitting their information. John Pekar informed the Board that the next meeting of the Communications Committee will be on Monday, June 30, 2014 at

10:00 a.m. in the Board Conference Room. John Pekar invited Board members to attend the Committee meeting and expressed the need for additional Committee members.

**Old Business:**

Jeri Ann Trainer informed the Board that the follow up meeting with S.O.A.R. was cancelled by S.O.A.R. The Vinton County Board of DD offered to reschedule but to date have not heard from S.O.A.R. Dave Gill inquired if the lawn care issue had been resolved. Tina Spanos informed the Board that Vinton Industries purchased a new riding lawn mower and was providing lawn care.

**New Business:**

**Approval of Resolution #2014-06-01:**

40-14 Moved by Deb McNally, seconded by Misty Napier, to approve Invoice Resolution #2014-06-01, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Kim Wolfe's Resignation:**

John Pekar addressed the issue of Kim Wolfe's resignation in his Superintendent's report. The Board received a formal letter of resignation in the Board packet.

**Approval of Invoice Resolution #2014-06-02:**

41-14 Moved by Tobi Timms, seconded by Kelly Weber, to approve Resolution #2014-04-01, as presented. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

**Discussion with County Auditor**

Vinton County Auditor, Cynthia Owings Waugh appeared before the Board to discuss previous correspondence with DODD regarding funding ranges for individuals. Cynthia Owings Waugh stated her apologies for the emotion in the e-mails to DODD and stated that she has always been a supporter of individuals with developmental disabilities and would continue to be a supporter. Board members questioned why Cynthia Owings Waugh did not approach the Board regarding her concerns. Cynthia Owings Waugh stated that she has had concerns since 2012. Planning for services provided to individuals was discussed. Debbie Albert explained that by using Person Centered Planning each plan will be different and based on what is important for that individual. Debbie Albert reiterated that services are based on need. Cynthia Owings Waugh presented the Board with four packets from individuals who have been displeased with the service provided by VCBDD. The Board presented the packets to Debbie Albert for review. Misty Napier requested that the issues that Cynthia Owings Waugh brought to the Board be included in the July Agenda under Old Business.

**Public Comment:**

County Commissioner, Jerry Zinn informed the Board that the Commissioners met with the Prosecuting Attorney and was assured that the Prosecutor would be taking action on the Vinton Industries lease.

**Adjournment:**

42-14 Moved by Dave Gill, seconded by Debbie McNally, to adjourn the meeting. Motion carried unanimously.

Vote	Yes	No	Abstain
Jeri Ann Trainer	x		
Paula Henderson			
Misty Napier	x		
Kelly Weber	x		
Debbie McNally	x		
Tobi Timms	x		
Dave Gill	x		

The meeting was adjourned at 7:30 p.m.

The next regular Board meeting is scheduled for July 28, 2014 at 5:30 p.m. at the Board’s facility at 31835 State Route 93, McArthur, Ohio.

Respectfully submitted:

Approved as to form:

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Debbie McNally, Secretary

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Jeri Ann Trainer, President